

Aerospace Department Association Meeting Minutes
January 7, 2003
AIAA Aerospace Sciences meeting

A buffet dinner was served at 7pm. Prior to the start of the meeting two non-agenda presentations were made:

1. Conrad Newbury briefly presented information on the AIAA Aerospace education History Project. This project is intended to document the history of Aerospace Education and will include contributed chapters on as many university Aerospace Engineering departments as possible. Contributions are needed by mid March.
2. Wayne Hallgren introduced the First Annual Aeronautics Workshop – “Lessons from the Real World,” to be held August 25-28, 2003 at the Holiday Inn Capital in Washington DC. The workshop is jointly sponsored by the AIAA and is intended to give participants an introduction to the “real-world” aspects of aeronautics.

Prof. Tom Farris began the meeting at approximately 7:10 pm.

1. Attendees introduced themselves and an attendance sheet was circulated.
2. Minutes of the 2002 meeting were approved. The Treasurer reported an account balance with AIAA of \$1382.81.
3. Nominations were opened for the 2003 Secretary/Treasurer position. Prof. Awatef Hamed of the University of Cincinnati was nominated and elected. Prof. Mike Bragg of the University of Illinois will become Chair for 2003 as is the custom having served as Secretary/Treasurer in 2002.
4. The enrollment data collected and archived by Penn State was presented. This information is available on the website.
5. John LaGraff, chair of Academic Affairs Committee, updated the group on ABET matters. ABET visited 11 programs this past year. AIAA is involved in the selection of visitors and asked for any input to help in this selection or to improve procedures.
6. Bernie Grossman, NAI VP for Education and Outreach, made a presentation on the National Institute for Aerospace, recently awarded at NASA Langley. The seven partners include Georgia Tech, North Carolina A&T, North Carolina State, Maryland, Virginia, Virginia tech, and the AIAA Foundation operating as the National Institute of Aerospace Associates. This is a multi-year grant to provide research, graduate education and outreach. A discussion on many aspects of the institute followed including the AIAA role.
7. Kim Grant from the AIAA reviewed the activities for the AIAA “Celebrating the Evolution of Flight.” A wide range of activities and celebrations are planned which can be found on their website www.flight100.org. (This item was actually discussed after agenda item 9 when the presenter arrived.)
8. Walter Horn led a discussion of the woeful budget situation in most states. More information on the state’s budgets can be found in the Chronicle of Higher Education.

9. Dolores Krausche discussed the Aerospace Department Database project and circulated a worksheet to rank items to be included. She can be reached at dsk@atlantic.net. More on this will be distributed after the meeting.
10. Other business:
 - a. Prof. James D. McBrayer, chair of the ASEE Aerospace Division, encouraged the committee members to attend the ASEE meeting in June in Nashville.
 - b. Walter Horne informed the committee of the very incomplete and inaccurate list of Aerospace Engineering Departments published in Aviation Week. Others shared similar concerns with the accuracy of the list.
 - c. Allen Plotkin asked for guidance to help Aerospace Departments anticipating potential mergers with other academic departments. Some suggestions were: Assign a director of each program (including Aerospace), clearly identify Aerospace faculty, rotate chair position between Aerospace and the other area(s), establish separate curriculum committees, etc.
11. Prof. Tom Farris adjourned the meeting at 8:45pm.